

Daily Huddle Check: New & Attempted Contact Leads

Where to Find:

- 2nd Row of Dashboard
- 1st Report

To Access - click: **View Report**

Step 1: Call any NEW leads immediately

Step 2: Review any attempted contact leads that you reached and update their status to Hot, Warm, Cold or Archived

Step 3: Call/Text/Email recent leads to attempt to connect again & log your attempt

This should become a daily habit.

To best support you, email notifications for leads with a status of attempted contact will be sent at 24 hours and 4 days.

Remember: we are your partner in success! The more leads you reach, the more opportunities for sales you have!

Please note: We do **NOT** recommend making leads you haven't connected with COLD or any other status. Attempted Contact exists to differentiate leads in your pipeline from leads you have yet to reach.